

## ASENBY PARISH COUNCIL

Minutes of the Meeting of the above-named Parish Council held on  
**WEDNESDAY 25TH September 2024** at Topcliffe and Asenby Village Hall at 7.00 PM

### **Present:-**

Councillor C Grimston (Chair), M Sollitt, S Gallon, Tom Miles,  
Parish Clerk P Palmer

### **1) APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Hazelton and Brown.

### **2) MINUTES OF PREVIOUS MEETING**

It was proposed by Councillor Sollitt and seconded by Councillor Gallon that the minutes of the meeting held on 10<sup>th</sup> July 2024 be accepted, and signed by the Chairman, all agreed.

### **3) DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **4) MATTERS ARISING FROM PREVIOUS MINUTES**

There were no matters arising.

### **5) REPORT FROM EXTERNAL COUNCILLOR**

No further updates because of Councillor Brown's apologies but Councillors Gallon and Hazelton had attended the last Forum meeting and found it informative.

### **6) PLANNING**

The following planning notices were confirmed.

- (i) Extension plan for Three Chimneys passed.
- (ii) Crab Manor proposal to demolish and replace the old conservatory passed.
- (iii) Crab and Lobster application to replace the kitchen areas affected by subsidence with a single storey open plan kitchen has been approved.
- (iv) Proposal for an additional bale boiler at Bridge Farm has been passed.

## **7) PLAY PARK**

- (i) General update  
Councillor Gallon provided an update on recent maintenance works.
- (ii) Allowing dogs in the Park  
A general discussion of permission to allow dogs in the park. Councillor Gallon confirmed there were still dog faeces in the park entrance. It was agreed that the current ban should continue but a notice displayed for residents asking that dog fouling in the park stop and if it did the Council would revisit this at the next meeting. It was also suggested that the adjacent field might be set up as a dog area if the owner allowed.  
Action: Councillor Grimston to circulate notice and contact owner of adjacent field.
- (iii) Replacing basketball ring  
Councillor Gallon reported that the basketball ring was broken. It was agreed that the ring/post and ring/base should be repaired and upgraded if possible. A budget was allocated of £250.
- (iv) Future activities inc. Christmas event.  
Councillor Gallon reported the plans of the park group who were organising a 'Carols & Santa in the Park' event. It was agreed that Friday 13<sup>th</sup> December seemed to be a good date.  
Action: Councillors Gallon and Sollitt to arrange plans and report back with email updates. Councillor Grimston to confirm publication schedule for the Tattler.
- (v) Budget for future activities including "ring fenced" funds.  
The Clerk confirmed that the funds raised from the Fun Day were ring - fenced for park spend.

## **8) VILLAGE MAINTENANCE**

- (i) Caravan/van on loop road off Whaites Lane.  
Councillor Grimston confirmed that he had notified NY Council that we were of the opinion that the van and caravan were abandoned on the public highway and we are still waiting to hear back from them.
- (ii) Update on 7.5 ton signage and potential change to A167 speed limit towards Topcliffe Bridge.  
The Clerk confirmed we were still waiting to hear from highways Area 6 following his site meeting with them.  
Action: Parish Clerk to follow up.

## 9) DEFIBRILLATOR

It was confirmed that weekly checks are being maintained and replacement pads had been replaced as prompted by the self-test function.

## 10) FINANCES AND ADMINISTRATION

(i) HSBC Community Account	18 <sup>th</sup> Sept 2024	£2,231.27
HSBC Business Money Manager	18 <sup>th</sup> Sept 2024	£7,449.92

Expenditure approved since last meeting:-

Seedball for grass area of Play Park	£ 145.00
Grass Cutting (2 months)	£ 2,016.00
Play Park fence posts	£ 65.14
Music licence (picnic in the park)	£ 21.00
Play Park various items	£ 149.11

Receipts received since last meeting:-

Commuted sum for Play Park	£ 808.00
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The above receipts and payments are reflected in the 18th Sept bank balance.

Payments to confirm (not reflected in the above balance):-

Entertainer (picnic in the park)	£ 225.00
Grass Cutting (1 month)	£ 1,008.00
Hedge Cutting	£ 96.00

- (i) Consideration of future role of Chairman, Vice Chairman, individual roles for Councillors and imminent replacement of Clerk (YLCA newsletter, Tattler etc.)

Peter Palmer (Clerk) confirmed he would step-down as clerk from 30<sup>th</sup> September. The Chair thanked him for his work on behalf of the existing and past councils.

Following an unsuccessful attempt to recruit a replacement an alternative option was discussed. It was agreed that Councillor Grimston would step-down as councillor to take up the Clerk position, and Councillor Gallon voted in as Chair (proposed by Councillor Sollitt and seconded by Councillor Miles). The vacancy for a replacement Councillor would be advertised.

It was also agreed that the proposal for each Councillor to take on lead roles in future projects was a good idea.

- (ii) Confirm that the maximum number of Councillors is five, unless a formal application is made to the Local Authority for a variation.  
Councillor Grimston confirmed that there was no legislation to govern the maximum number or the ratio of Councillors to electorates. If the Council wished to increase the number of Councillor it would need to request a community governance review by NY Council. The Clerk suggested that this was unlikely to happen since NY Council had just initiated a boundary review.
- (iii) Review website.  
Late updates on the website had been observed. Councillor Grimston informed members that Councillor Miles had agreed to take on the role of managing the website. Once implemented this should reduce the issue of outdated content.
- (iv) Chairman's items for general consideration:-
  - YLCA training courses
  - Community First Funding (weekly email)
  - Project Alliance (Tackling serious crime)
  - North Yorkshire Clean Toolkit
  - North Yorkshire Local Access Forum
  - Parish Online Aerial Photography
  - Street Safe reporting Tool
  - North Yorkshire Plan
  - Updated Financial Regulations

It was confirmed by all that the above items had been received by email and recognised that some were more relevant than others.

Councillor Grimston informed the members that an email from NY Citizen's Advice & Law Centre had shared the numbers of recent requests from Asenby and asked if we would consider making a donation. It was agreed not to support the request as the Parish Council does not have a remit to make donations.

Various other correspondence and updates have been circulated

The next meeting date is Wednesday 4<sup>th</sup> December 2024, 7:00pm, in the upper committee room of Topcliffe & Asenby Village Hall.